

NOTES OF MEETING

<i>Meeting of / between:</i>	LEWES NEIGHBOURHOOD PLAN STEERING GROUP (LNPSG)
<i>Venue:</i>	Yarrow Room, Town Hall
<i>Date:</i>	7:00pm Monday 2 nd June 2014
<i>Attending:</i>	<p>Cllr Susan Murray Chairman, Lewes Town Council Planning Committee Cllr M Turner Lewes Town Council (Mayor) Cllr I Eiloart Lewes Town Council lead for Communications Cllr R O’Keeffe Lewes Town Council Steve Brigden Town Clerk Emma Martin Admin Support Chris Paterson S. Downs. Nat. Park (SDNPA) Strategic Lead Officer (Communities) Nevill Harrison SDNPA Member Natalie Carpenter Lewes District Council Planning</p> <p><i>Community organization representatives:</i> Lewes Chamber of Commerce Cllr Ashley Price Friends of Lewes Audrey Jarvis Lewes Community Land Trust Cllr John Stockdale Transition Town Lewes Kirsten Firth Nevill Residents Association Lucy Ruddy</p>
<i>Apologies:</i>	<p>Richard Partridge Lewes Seniors Forum Andi Mindel Cliffe Residents Association – Andi Mindel has withdrawn from her position as representative for the the Cliffe Residents Assn. due to work commitments. The Association would be asked to nominate another individual.</p>
NOTES:	
1	Cllr Susan Murray welcomed everyone to the meeting.
2	The Notes of the Meeting held on 8 th May 2014 were agreed as an accurate record.
3	Matters arising: There were none.
4	DRAFT LOCAL PLAN CORE STRATEGY: Ms Carpenter explained that there was currently a Consultation focusing on amendments to the local plan core strategy, which is a joint core strategy with SDNPA. The consultation started on 16 th May and would run until the 11 th July. At the same time there was a consultation on Community Infrastructure Levy which was running for the same 8 weeks. The key points of the focused amendments were around the housing numbers which had been amended for Lewes District which had gone up to 5600. The figure for Lewes town had been amended to 260 from 360. This was in addition to the North Street Quarter. Other changes in the Strategy were amendments to wording on some of the other core policy areas including provision for gypsies and travellers and Core Policy 10 which was in relation to the Environment, in response to legislative changes. There were also significant changes to some wording to reflect some Government Changes to criteria for sustainable homes. Once the consultation was finished it was hoped that the document would be submitted to the Planning Inspector in August with hopefully an examination by the end of 2014.
5	OFFHAM AND HAMSEY NEIGHBOURHOOD PLAN: The Chairman then welcomed Ian McKay who was involved with the Offham and Hamsey Neighbourhood Plan. They had been working on their NP for a year and a half. He explained that one of the specific issues affecting their NP was the issues of housing numbers, about which local people were sensitive. 30 houses had been designated for the Parish of Hamsey but this number was not an absolute target and could be reviewed. There was concern that a developer could submit a planning application for development and any such development would not necessarily be in the target figure before the NP and the Local Authority’s Core Strategy was in place. However, there had been re-assurance given that any development would be included in the target. Hamsey and Offham topics for their NP were:

Continues..

	<ul style="list-style-type: none"> • Housing • Business • Education • Parks & Recreation • Sustainability <p>Mr McKay stressed the importance of meeting detailed process requirements or the Planning Inspector could object. Community engagement was another important factor and Offham and Hamsey had held an open day, held surveys and followed on with a questionnaire.</p>
6	<p>The group then moved on to discuss the North Street Quarter. Although a planning application for the outline of the development would precede any Lewes NP, there would be further, detailed, applications as the development got underway, and these may fall within the scope of the LNP. A recent public meeting had been held by community groups to discuss alternative options, and the Steering Group recognized that it should remain alert to allow consultation with newly-formed groups which may emerge as the process continued.</p>
7	<p>NEIGHBOURHOOD PLAN WORKSHOP</p> <p>A workshop was to be held on 10th June 2014, between 2pm and 4.30pm, at the South Downs Centre Hall, North Street, Midhurst: This workshop would have a Presentation on Policy Writing and Strategic Housing Documents. There would also be a chance to network with other Neighbourhood Planning Groups. It was anticipated that video recordings of the policy-writing workshop would be available later on YouTube.</p> <p>Cllr Eiloart, Cllr O’Keeffe and Kirsten Firth would attend if other commitments allowed.</p>
8	<p>PUBLIC ENGAGEMENT OPEN DAY.</p> <p>The Town Hall had been provisionally booked for Saturday 16th August and it was agreed that this date should be confirmed. A format had been discussed at the last meeting. The event would be promoted at the Societies Fair which would be held on 5th July with Flyers and posters.</p> <p>Events to take place at the open day would be:</p> <ul style="list-style-type: none"> • Eco-systems workshop in the morning, to which key people would be invited Residents Associations and all groups that should be involved in the plan. • Timed presentations • Sessions on topic areas • Displays explaining what the NP is about <p>It was agreed that a sub-group was needed to discuss the preparation of the open day with Chris Paterson. A meeting was arranged for Monday 9th July at 3pm in the Town Hall with Cllr S Murray, Cllr Eiloart, Cllr O’Keeffe and Kirsten Firth.</p>
9	<p>Ms Firth gave a short presentation on sustainable development. It was suggested that the group look at other neighbourhood plans to see how sustainable development had been dealt with and to look at how community energy schemes could be included in the NP.</p>
10	<p>The Meeting then moved on to review individual topic groups progress since the last meeting.</p> <p>Community Group – There was no representation on this topic.</p> <p>Housing – There was no representation on this topic.</p> <p>Tourism – This overlaps between topics. A Neighbourhood Plan outline document had been prepared which offered a useful template by which to focus efforts. This was welcomed, and would be refined for use in the overall project framework.</p> <p>Business – Two members of the Chamber of Commerce had shown an interest in attending the Steering Group. There was still a need to generate more interest in this area</p> <p>Transport – The Town Council’s Working Party would integrate their work with that of the LNPSG.</p>
11	<p>It was requested that the Minutes of the Steering Group be posted to the LNPSG Facebook Page.</p>
12	<p>The next meeting of the Group would be held on Monday 7th July at 7pm. The Chairman then thanked everyone for their attendance and contribution and closed the meeting.</p>