

## NOTES OF MEETING

<i>Meeting of / between:</i>	LEWES NEIGHBOURHOOD PLAN STEERING GROUP (LNPSG)																							
<i>Venue:</i>	Corn Exchange, Town Hall																							
<i>Date:</i>	7:00pm Thursday 26 <sup>th</sup> March 2015																							
<i>Attending:</i>	<p>Cllr S Murray      Chair, Lewes Town Council Planning Committee  Cllr R O’Keeffe      Lewes Town Council  Steve Brigden      Town Clerk  Emma Tingley      Admin Support  Richard Eastham      Consultant – Feria Urbanism  Antonia Morgan      Feria Urbanism  Amy Tyler-Jones      S..Downs Nat Park (SDNPA) Policy Officer-Neighbourhood Planning  Sarah Nelson      S. Downs Nat Park</p> <p><i>Community organization representatives:</i></p> <table> <tr> <td>Clevedown Residents</td> <td>Cllr S Catlin</td> </tr> <tr> <td>Lewes Community Land Trust</td> <td>Cllr S Stockdale</td> </tr> <tr> <td>Friends of Lewes</td> <td>Audrey Jarvis</td> </tr> <tr> <td>Lewes &amp; Ouse Valley economics</td> <td>Dr C Tingle</td> </tr> <tr> <td>Lewes Phoenix Rising</td> <td>Jennifer Chibnall</td> </tr> <tr> <td>Making Lewes</td> <td>Anthony Dicks</td> </tr> <tr> <td>Diversity Lewes</td> <td>Anthony Kalume</td> </tr> <tr> <td>Cycle Lewes/Egrets Way</td> <td>Susan Thompson</td> </tr> <tr> <td>Nevill Residents Association</td> <td>Carina Morrisey</td> </tr> <tr> <td>Transition Town Lewes</td> <td>Kirsten Firth</td> </tr> <tr> <td>Transport Volunteer</td> <td>Vic Ient</td> </tr> </table>		Clevedown Residents	Cllr S Catlin	Lewes Community Land Trust	Cllr S Stockdale	Friends of Lewes	Audrey Jarvis	Lewes & Ouse Valley economics	Dr C Tingle	Lewes Phoenix Rising	Jennifer Chibnall	Making Lewes	Anthony Dicks	Diversity Lewes	Anthony Kalume	Cycle Lewes/Egrets Way	Susan Thompson	Nevill Residents Association	Carina Morrisey	Transition Town Lewes	Kirsten Firth	Transport Volunteer	Vic Ient
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<i>Apologies:</i>	<p>Cllr Mike Turner      Mayor of Lewes  Neville Harrison      S. Downs. Nat. Park (SDNPA) Committee Member  Cllr Ian Eiloart      Lewes Town Council  Rosie Eggar      Lewes Town Partnership  Richard Partridge      Lewes Seniors Forum  Elizabeth Thomas      Sussex Downs Society  Dawn Boxall      Paddock Road Residents Association.</p>																							
<b>NOTES:</b>																								
1.	Cllr Susan Murray welcomed everyone to the meeting.																							
2.	The Notes of the Meeting held on 29 <sup>th</sup> January 2015 were agreed as an accurate record.																							
3.	<p><u>Introduction from Feria Team</u></p> <p>Richard Eastham introduced himself and Antonia Morgan from Feria Urbanism who would be helping the LNPSG to produce a Neighbourhood Plan, give their thoughts on Lewes and the Neighbourhood Planning process. A slideshow on the town as Feria had understood it from their initial site visits of the town was included in the introduction. Mr Eastham and his team had toured several areas of the town centre and had been given a full tour of the town by the Town Clerk when they visited in January. He explained to the group the importance of getting the meaning of a NP across to the wider community to be able to seek what it is the community wants to achieve. He had maps showing the east and west sides of the river, green pockets of land and the town core. It was important to have and Spatial record as well as a written record of the plan. Lewes has a historic town core surrounded by residential areas and hills that wrap around the town. Lewes could take contemporary design in the town centre and Mr Eastham showed examples of this. Small scale projects such as pavements were important with easy movement for all generations and local centres outside the core gap sites could be improved by community groups.</p> <p>He went on to explain themes to consider:</p> <ul style="list-style-type: none"> <li>• Climate change and city design</li> </ul>																							

	<ul style="list-style-type: none"> <li>• Health and Fitness</li> <li>• Getting what you plan for</li> <li>• Technology and Innovation</li> <li>• Viability, Price and Deliverance</li> </ul> <p>The NP should be a positive image for the future of Lewes. There is a need to think about conservation &amp; materials, details and interest. Think about parking, shared space, e.g. cycling driving etc. Detailed fun in design can make a difference to shop fronts and bringing tourism into the town. The NP should be a positive image for the future of Lewes. Involvement from children and hard to reach contributors was important in seeking what the community wants to achieve and to gather more evidence for the NP. It was also important to focus on green spaces and public spaces as well as housing. The NP would look after what Lewes has but allowing to accommodate new high quality development.</p>
4.	<p><u>Workshop Task Groups</u></p> <p>The meeting then split into their six top groups: Tourism, Social Community and Culture, Transport, Design and the Built Environment, Housing and Sustainability.</p> <p>Each group were provided with base plan to plot down a series of features/functions related to each task group and answer key prompts. The result would be a series of mapping layers than Feria could take away to start the process.</p>
5.	<p><u>Next Steps</u></p> <p>Mr Eastham then moved on to talk about the visioning event. He explained that the Steering Group would need to have good structural organisation in order to plan things so there could be streamline decision making by the group. Lewes Town Council would have the final decision on the plan and is the qualifying body but could delegate work to the steering group and task groups. In terms of an audit trail the town council would have to sign off stages of the plan.</p> <p>He suggested that group leaders have sub-meetings with the Chair and Town Clerk and then the leaders of each group could make recommendations to council. He stressed the importance of interest groups, residential groups and community groups and their feedback into the topic groups and the need for these groups to attend the visioning event on 4<sup>th</sup> June and then the three day design forum being held at the end of June. Mini visioning events could be co-ordinated by task groups and run independently. The visioning event would be used to introduce and promote the three day design forum and to introduce the Feria team to the smaller task groups. The event would also promote what the NP is and what it can achieve.</p> <p>Templates for the event would be supplied by Feria for the steering group members to use to promote the day to schools, colleges etc. to try to draw people together. Other promotion would be in the form of letters, notice boards, an on-line forum and the web-site which was currently under construction.</p>
6.	<p><u>Date of Next Meeting</u></p> <p>The date of the next meeting for the group would be circulated through the google group.</p> <p style="text-align: right;"><i>Meeting ended 9:30pm</i></p>