

NOTES OF MEETING

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| <i>Meeting of / between:</i> | LEWES NEIGHBOURHOOD PLAN STEERING GROUP (LNPSG) |
| <i>Venue:</i> | Council Chamber, Town Hall |
| <i>Date:</i> | 7:00pm Thursday 22 nd September 2016 |
| <i>Attending:</i> | <p>Cllr R O’Keeffe Lewes Town Council Cllr S Catlin Lewes Town Council/Clevedown Residents Cllr J Lamb Lewes Town Council/Malling Residents Cllr I Makepeace Lewes Town Council/Lewes Living Wage Campaign Cllr W Elliott Lewes Town Council Steve Brigden Town Clerk Emma Tingley Admin Support</p> <p><i>Community organization representatives:</i> Houndean Residents Assc. Ian Linton (Interim Chairman) Residents Against Inappropriate Development Rita Ellis Lewes Community Land Trust John Stockdale Egrets Way/Cycle Lewes Susan Thompson Lewes Community Land Trust Ros Brewer Stanley Turner Steering Committee Sarah Roberts Lewes Seniors Forum Richard Partridge Lewes & Ouse Valley economics Dr Colin Tingle Friends of Lewes Robert Cheesman Transition Town Lewes Kirsten Firth Sussex Downs Society Elizabeth Thomas Diversity Lewes Tony Kalume Phoenix Rising Jennifer Chibnall Cycle Lewes Simon Giddey Western Road Residents Assc. Linda Heyworth Kingston/Cranedown Residents Assc. Paul Allen Transport Volunteer Vic Ient</p> |
| <i>Apologies:</i> | <p>Cllr S Murray Lewes Town Council Pru Rowntree Lewes Community Land Trust</p> |
| NOTES: | |
| 1. | Minutes of meeting 31 st August 2016 – were not yet available. |
| 2. | <p><u>Return of comments on Draft LNP</u></p> <p>Six sets of comments, including the Chairman’s had been returned on the draft Plan. It was hoped that Topic Groups would collate comments and send to Jenifer Chibnall (comments secretary). There was a need to concentrate on Policies without much more debate and to appeal to a wider demographic audience so that a “pass mark” was achievable for a referendum. It was important that policies would inspire town people and that the draft would be easily readable for the public. It was felt that a procedure would need to be agreed by the Steering Group for matters that the group agree upon, and what is seen as controversial. It was proposed that workshops to look at policies and text should be held before the next meeting on 3rd October.</p> |
| 3. | <p><u>Report on project meeting with Feria & SDNPA – 16th September 2016</u></p> <p>At the meeting on 16th September the SDNPA had advised that they had started to duplicate the Lewes housing site search (“twin-tracking”), although seeking only those capable of yielding six or more homes. SDNPA had suggested that it would, if their timetable called for it, impose sites. This was strongly resisted by TC and Ian Linton, who pressed for an answer to the question of how sites might be found by SDNPA if local efforts did not identify any. No satisfactory answer was offered.</p> <p>Feria would provide the SG with a revised draft incorporating all SG comments to date in time for the SG meeting on 3rd October. Feria would also provide an updated schedule.</p> |

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| 4. | <p><u>Update on ESCC St Anne's property</u></p> <p>Ian Linton and Cllr R O'Keeffe had met informally with East Sussex County Council (ESCC) to discuss the future of the St Anne site. ESCC were looking at a number of uses for the site but it was likely that a part of the site, at least, could be used for housing. They were reluctant to advise how many units would be on the site but thought it would be far less than 100 units as they would like to retain the natural character of the land. Planning consultants would be appointed shortly to catalogue options for the site. There were several issues on the site; with crumbling boundary walls and asbestos in the main house. There were also discussions on the issue of access to the site.</p> <p>Ian then produced a spreadsheet which showed planning consents for the last twelve months covering the three wards of Lewes (Bridge, Castle and Priory). The SDNPA website only showed planning consents for the last twelve months, not related to the cut off for the Strategic Housing Land Availability Assessment (SHLAA) at 1st April 2015.</p> | | | | | | | | | | | | | | | | | | |
| 5. | <p><u>Report on proposed housing scheme adjacent to Hawkenbury Way & The Gallops</u></p> <p>It was reported that this scheme seemed very vague. There had, as yet, been no pre-application made for a scheme that would have 28 homes comprising 12 apartments and 16 houses. There was a difference in opinion by officers of the SDNPA. One officer had visited the site and thought the site was not suitable with others saying it depended upon what type of housing was proposed there. The land area was thought to have been ruled out in the latest SHLAA on environmental grounds.</p> | | | | | | | | | | | | | | | | | | |
| 6. | <p><u>Election of Steering Group Officers</u></p> <p>It was proposed that:</p> <ul style="list-style-type: none"> i) Susan Thompson be appointed Membership Secretary ii) Jennifer Chibnall be appointed Comments Secretary, and iii) Sarah Neels and Liz Thomas be appointed Joint Housing Secretaries. <p>This was carried.</p> <p>Ian Clinton was keen to have a volunteer to take on the role of Treasurer to see the over sight of the budget. TC explained that it was the Council who controlled the budget. It was suggested that the 'role' be named Budget Secretary who could investigate costs or room hire etc.</p> <p>Tony Kalume volunteered to take on the role of Budget Secretary.</p> | | | | | | | | | | | | | | | | | | |
| 7. | <p><u>Reports by Officers</u></p> <p>Susan Thompson described that she was not quite clear on membership yet. One issue she had was between people that were on the Steering Group and people on the Google group. TC explained that they should be one and the same. However there had been lots of requests for information so therefore a few names had been added to the Google group. Lewes Town Council would decide at their meeting on 29th September eligibility for membership of the group.</p> <p>Liz Thomas would write/place an advert in the Lewes News to seek out potential land owners with development sites with some input from Jennifer Chibnall.</p> | | | | | | | | | | | | | | | | | | |
| 8. | <p><u>LNP Schedule</u></p> <p>Ian Clinton then showed the SG the following schedule with two options for the NP:</p> <p><u>OPTION A – REG. 14 CONSULTATION BEFORE CHRISTMAS 2016 (assumes 200 min. sites found by SG)</u></p> <table border="0"> <tr> <td>Fri 30 Sept.</td> <td>Revised Draft to SG and SDNPA</td> </tr> <tr> <td>Mon 3 Oct.</td> <td>SG meeting to review revised Draft</td> </tr> <tr> <td>Friday 14 Oct</td> <td>Deadline for further SG comments to Feria and SDNPA based on revised draft</td> </tr> <tr> <td>Thur 20 Oct.</td> <td>Further revisions of the Draft by Feria, then returned to SG for final consideration</td> </tr> <tr> <td>Mon 31 Oct</td> <td>Final revisions to the Draft (7 days max)</td> </tr> <tr> <td>Mon 7 Nov</td> <td>Public Reg. 14 consultation starts (6 weeks + 1 day)</td> </tr> <tr> <td>8&9 Nov (tbc)</td> <td>Two-day drop-in style public consultation event (noon – noon + 1 evening)</td> </tr> <tr> <td>Tue 20 Dec</td> <td>Close of six-week consultation period</td> </tr> </table> <p>2017</p> <table border="0"> <tr> <td>Jan/Feb</td> <td>SG to consider all comments received and decide on appropriate response, i.e.</td> </tr> </table> | Fri 30 Sept. | Revised Draft to SG and SDNPA | Mon 3 Oct. | SG meeting to review revised Draft | Friday 14 Oct | Deadline for further SG comments to Feria and SDNPA based on revised draft | Thur 20 Oct. | Further revisions of the Draft by Feria, then returned to SG for final consideration | Mon 31 Oct | Final revisions to the Draft (7 days max) | Mon 7 Nov | Public Reg. 14 consultation starts (6 weeks + 1 day) | 8&9 Nov (tbc) | Two-day drop-in style public consultation event (noon – noon + 1 evening) | Tue 20 Dec | Close of six-week consultation period | Jan/Feb | SG to consider all comments received and decide on appropriate response, i.e. |
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| | <p>reject, accept etc. and the reasons why. Needs at least one month, with at least two SG meetings to do this work justice</p> <p>Feb/March Prepare Reg. 16 Submission Plan, Consultation Statement and Basic Conditions (as per the regulations)</p> <p>Mar/Apr Submit revised plan to SDNPA – Examination/Referendum to follow (timetable unknown).</p> <p>OPTION B – REG 14 CONSULTATION AFTER CHRISTMAS 2016</p> <p>Fri 30 Sep. Revised Draft to SG and SDNPA</p> <p>Mon 3 Oct. SG meeting to review revised Draft</p> <p>Fri 14 Oct. Deadline for further comments from SG to FERIA and SDNPA based on revised draft</p> <p>Mon 17 Oct until Christmas (nine weeks): Further revisions of the Draft by FERIA sent back and forth to SG for further consideration. This extra block of time will allow further housing land to be identified and other matters to be resolved. Within this time regular SG meetings will be arranged and topic groups convened, as required. Final draft to be ready before Christmas.</p> <p>2017</p> <p>3-13 Jan Final revisions and adjustments to the Draft.</p> <p>Mon 16 Jan Public Reg. 14 consultation starts (6 weeks + 1 day)</p> <p>Jan Two-day drop in style public consultation event (noon – noon + 1 evening)</p> <p>Tue Feb 28 Close of the six-week consultation period. This meets the 1st March 2017 deadline set by the SDNPA.</p> |
| 9. | <p>The next meeting of the Steering Group would be on 3rd October at 6.30pm in the Yarrow Room.</p> <p style="text-align: right;"><i>The Meeting ended at 9.05pm</i></p> |